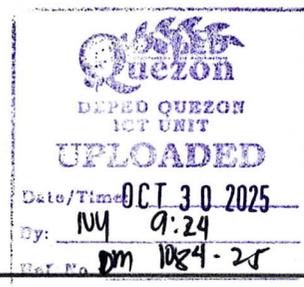




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



29 October 2025

DIVISION MEMORANDUM
DM No. 1084, s. 2025

ADMINISTRATION OF THE REGULAR PHILIPPINE EDUCATIONAL PLACEMENT TEST (PEPT)

To: Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
District Testing Coordinators
School Testing Coordinators
All Others Concerned

1. With reference to **DepEd Memorandum No. 098, s. 2025**, re: Administration of the Regular Philippine Educational Placement Test (PEPT), this Office announces the conduct of the said assessment in this Division through its Testing Center at **Quezon National High School**. The specific schedule of the test shall be announced in a separate Memorandum.
2. The **target registrants** for the PEPT are the following:
 - a. Learners from schools without government permits;
 - b. Learners from nonformal and informal education programs;
 - c. Learners with incomplete or no records of formal schooling;
 - d. Learners with back subjects;
 - e. Learners who require grade-level standards assessment; and
 - f. Learners who are overage for their grade levels.
3. **No registration fee** shall be collected from PEPT registrants.
4. The **placement of Regular PEPT qualifiers** shall take effect in the next or succeeding school year, not during the same school year when the test was administered.
5. Test registration shall be open from the date of publication of this Memorandum until **December 5, 2025**.
6. All qualified registrants may submit their application directly to the **Division Office** through the School Governance and Operations Division – School Management Monitoring and Evaluation (SGOD-SMME) Section.

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321



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7. For registrants from far-flung areas, **District Offices**, through their **District Testing Coordinators (DTCs)** and in coordination with their Public Schools District Supervisors (PSDSs), may facilitate the submission of applications to the Division Office. They shall assist the registrants in the processing of documents and ensure completeness of requirements prior to submission for final evaluation.
8. In case the Division reaches full registration capacity, applicants shall be redirected to a designated nearby Division with available testing materials.
9. For the **list of documentary requirements** per type of test registrant, please refer to the **Enclosure**. The **Regular PEPT Registration Form** may be downloaded from tinyurl.com/PEPTRegForm25.
10. Examinees who obtain a score lower than 75% in one subject may be allowed to retake the failed subtest within six (6) months from the date of examination. However, examinees who obtain scores lower than 75% in two (2) or more subjects shall be required to retake all subjects.
11. A **Certificate of Rating (COR)** shall be issued to each examinee after the release of results.
12. The final list of Regular PEPT examinees, along with other pertinent details regarding the administration of the test, shall be issued through a separate Memorandum prior to the scheduled date of the assessment.
13. In preparation for the registration process, an **Online Orientation on the Regular PEPT Administration** shall be conducted on **November 3, 2025**, from 1:00 p.m. to 4:00 p.m. via Zoom. The said online activity shall be participated in by all DTCs and PSDSs. The Zoom meeting link shall be shared through their official Facebook Messenger group chat one (1) day before the scheduled orientation.
14. For information, guidance, and strict compliance of all concerned.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent 

smemgd10/29/2025

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 DepEdTayoQuezon

 www.depedquezon.com.ph

 quezon@deped.gov.ph



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Enclosure to DM No. 1084, s. 2025

List of Documentary Requirements

a. For new test-takers

- i. Original and one photocopy of the birth certificate duly authenticated and issued by the Philippines Statistics Authority (formerly National Statistics Office) or by the Local Civil Registrar.
- ii. Certified True Copy of the permanent school record (e.g., SF10/Form 137) signed by the school principal/registrar/school administrator with dry seal.
- iii. Certificate of attendance in intervention programs, or any proof of schooling (if applicable).
- iv. Two identical and recently taken 1x1 colored ID pictures with name tags.
- v. One copy of the accomplished Regular PEPT Registration Form.

b. For test retakers and PEPT passers

- i. Original and one photocopy of the PEPT Certificate of Rating.
- ii. Two identical and recently taken 1x1 colored ID pictures with name tags.
- iii. One copy of the accomplished PEPT Registration Form.

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